

CABINET DECISION RECORD

The following decisions were taken by the Cabinet on Tuesday, 15 December 2020 and will take effect on 24/12/2020 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 23/12/2020.**

The following represents a summary of the decisions taken by the Cabinet. It is intended to represent the formal record of the decisions taken and to facilitate the call-in process. The minutes will be published in due course to site alongside this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Committee Manager.

The Cabinet at its meeting on Tuesday, 15 December 2020 considered the following matters and resolved:

- **APOLOGIES FOR ABSENCE** (Item 1)

Apologies were received from Colin Kemp.

- **MINUTES OF PREVIOUS MEETING: 24 NOVEMBER 2020** (Item 2)

The Minutes of the Cabinet meeting held on 24 November were approved as a correct record of the meeting.

- **DECLARATIONS OF INTEREST** (Item 3)

There were none.

Members' Questions (Item 4a)

There was one Member question. The question and response were published as a supplement to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There was one public question. The question and response was published as a supplement to the agenda.

- **PETITIONS** (Item 4c)

There were none.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

RESOLVED:

That the report of the Epsom and Ewell Local Committee be noted. A Cabinet

response to the Local Committee report was included in the supplementary agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

RESOLVED:

That the delegated decisions taken since the last meeting of the Cabinet be noted.

Reason for decision:

To inform the Cabinet of decisions taken by Cabinet Members, Strategic Investment Board and the Committee in Common subcommittee under delegated authority.

- **COVID-19 DELEGATED AND URGENT DECISIONS TAKEN (Item 7)**

RESOLVED:

That the decision taken by officers since the last meeting be noted.

Reason for decision:

To inform the Cabinet of decisions taken by officers under delegated authority.

[This decision is subject to call-in by the relevant Select Committee Chairman dependent on the recommendation.]

- **COVID-19 UPDATE (Item 8)**

RESOLVED:

1. That the latest public health situation regarding Covid-19, nationally and in Surrey, the transitioning out of national lockdown and the actions being delivered through Surrey's Local Outbreak Control Plan be endorsed and noted.
2. The latest impacts on Adult Social Care and Children's, Families, Lifelong learning and Culture services and the management and mitigation of them be endorsed and noted.
3. The ongoing support to vulnerable residents, including through the County Council Community Helpline and the Covid Winter Support Grant scheme be endorsed and noted.
4. The efforts to monitor and respond to challenges in Surrey's economic and social recovery from Covid, and looking ahead the work to tackle the issues residents and Businesses will face in early 2021 as part of growing a sustainable economy so everyone can benefit be endorsed and noted.

Reason for Decision:

The county and council continue to face unprecedented challenges due to the Covid-19 crisis. In addition to the response activity, the council continues to look forward to how it can work with its partners to enable recovery within the county

and a return to day-to-day life for our communities following the end of the second national lockdown and more long term into the future.

The recommendations set out in this report ensure Cabinet are apprised of the work going on across the council to protect, sustain and support our residents and communities and the economy of Surrey.

[Where necessary a waiver for call-in will be sought from the relevant Select Committee Chairman.]

- **CABINET MEMBER STRATEGIC PRIORITY AREA UPDATE: GROWING A SUSTAINABLE ECONOMY** (Item 9)

RESOLVED:

That the Cabinet Member Strategic Priority Area update be noted.

- **SURREY'S ECONOMIC FUTURE: OUR 2030 STRATEGY STATEMENT AND INVITATION TO ENGAGE** (Item 10)

RESOLVED:

1. That the Surrey's Future Economy: Our 2030 Strategy Statement and associated SCC-led delivery programmes be adopted and agreed.
2. That Cabinet receive an annual report on progress.
3. That the wider partnership programme of work being undertaken to deliver on the joint stakeholder ambitions be noted.

Reason for Decision:

Cabinet is receiving 'Surrey's Economic Future' to set out how the Council will deliver against its corporate priority to 'Grow a sustainable economy so everyone can benefit' and to demonstrate the role that Surrey County Council will have in supporting a thriving Surrey economy for the next 10 years.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN PUBLIC REPORT REGARDING CONCERNS ABOUT THE DELIVERY OF HOME TO SCHOOL TRANSPORT** (Item 12)

RESOLVED:

1. That the Ombudsman's report and the steps taken by the Service to address the findings be noted.
2. It be noted that the Monitoring Officer will bring this report to the attention of all councillors.

Reason for Decision:

There is a statutory requirement for the Monitoring Office to bring to Members' attention any public report issued by the Ombudsman about the Council which identifies it is at fault and has caused injustice as a result.

- **SURREY LOCAL RESILIENCE FORUM UPDATE ON THE END OF THE EU EXIT TRANSITION PERIOD** (Item 11)

RESOLVED:

1. That the Surrey Local Resilience Forum's planning for the imminent end of the EU exit transition period, and the work being done to minimise risks to business continuity be noted.

Reason for Decision:

Surrey County Council, partners and communities across Surrey continue to face a challenging period over winter 2020/21, requiring robust contingency planning to mitigate potential disruption. As a local authority providing critical services to communities, and in our capacity as a Category 1 responder under the Civil Contingencies Act 2004, we have a responsibility to prepare for threats to business continuity, such as the end of the EU exit transition period, and contribute to multi-agency planning and response.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **ANNUAL PROCUREMENT FORWARD PLAN 2021/22** (Item 13)

RESOLVED:

1. That approval to Procure for the projects listed in Annex 1 – “Annual Procurement Forward Plan for 2021/22” in accordance with the Council's Procurement and Contract Standing Orders be agreed.
2. That where the first ranked tender for any projects listed in Annex 1 is within the +/-5% budgetary tolerance level, the relevant Executive Director, Director or Head of Service (as appropriate) be authorised to award such contracts.
3. That procurement activity that will be returned to Cabinet for review of the commissioning and procurement strategy prior to going out to market be agreed.

Reason for Decision:

- To comply with the Procurement and Contract Standing Orders agreed by Council in May 2019.
- To provide Cabinet with strategic oversight of planned procurement projects for 2021/22.
- To ensure Cabinet oversight is focussed on the most significant procurements.
- To avoid the need to submit multiple individual requests for Approval to Procure as well as individual contract award approvals for work taking place in 2021/22.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **2020/21 MONTH 7 (OCTOBER) FINANCIAL REPORT** (Item 14)

RESOLVED:

1. That the Council's forecast revenue and capital budget positions for the year be noted.
2. That the transfer of the full Park Special School surplus to the successor academy to support the continuing improvement needed at the school be approved.

Reason for Decision:

This report is to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **EXCLUSION OF THE PUBLIC** (Item 15)

RESOLVED: *That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.*

- **ANNUAL PROCUREMENT FORWARD PLAN 2021/22** (Item 16)

RESOLVED:

See Minute 212/20.

Reason for Decision:

See Minute 212/20.

- **ACQUISITION OF OFFICE SPACE IN THE NORTH EAST QUADRANT OF SURREY** (Item 17)

RESOLVED:

1. That approval is given for the freehold purchase of [Exempt Minute-22-20] at an estimated purchase price of [Exempt Minute-22-20] ,stamp duty [Exempt Minute-22-20] ,legal and site transaction costs of [Exempt Minute-22-20].
2. That approval is given for a projected capital spend of up to [Exempt Minute-22-20] (inclusive of 2.5% contingency) to enable fixtures, furnishings and equipment (FFE), IT infrastructure and other associated costs to fit out the floors of the building to provide serviceable office accommodation.
3. That Cabinet approve and delegate to the Director of Land and Property in consultation with the Cabinet Member for Resources the procurement and associated contract awards as necessary to enable fit out works to progress.

Reason For Decision:

The acquisition will provide the opportunity for Surrey County Council (SCC) to secure additional office accommodation in North Surrey, to facilitate the closure of County Hall and realise the objectives of the emerging county wide corporate office strategy.

By approving these recommendations SCC will be able to fulfil the long-term commitment to provide all public services from within the administrative boundary of Surrey.

[The decisions on this item can be called in by the Resources and Performance Select Committee]

- **LEASE OF OFFICE SPACE IN THE NORTH EAST QUADRANT OF SURREY**
(Item 18)

No decisions were taken on this item. The item was deferred.

- **PUBLICITY FOR PART 2 ITEMS** (Item 19)

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

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